

Board Meeting

November 20, 2024

Meeting was called to order at 6:31pm.

Attendees were Jim Highley, Bridgett Highley, Christa Thompson, Lorene Jones, Rachel Read, Tammy Pengelly, Robin Murphy, Debbie Berry, Jeanie Schuldt, Dawn Clausen, Doug Clausen, Susan Maloch

Secretary's Report

- Read by Robin Murphy
 - Corrections: Rachel Read's name misspelled (Reed) in new business report.

Motion: Debbie Second: Christa

Treasurer's Report

- Moved to general

Officer/Member Reports

- N/A

Old Business

- Approval of revised Breeder Referral Application
 - Debbie handed the revised application to members, discussed changes that were made, removed entries "posted to BARK" and replaced it with the club's Facebook. Included terminology discussing how breeders on the referral list represent the PRGRCO and GRCA at all times, and as such it's their responsibility to make sure they are treating/responding to people in a professional manner. NEW PROCEDURE: Breeders pay the referral fee separately than membership dues. Breeder referral applications and payment are sent to Debbie, who will then record the payment and get them to Jeanie. Clarified that education as is discussed in the application means any all breed seminars, online seminars, etc. Discussed educational seminars at events like Rose City. Are breeders required to attend 3 or 4 meetings? Will be discussed in General.

New Business

- Kathy and Judy sent a letter of resignation from the club. We need to discuss a replacement for Vice President, Puppy Referral, Obedience Chair, Christmas Party. Will be discussed during general in order as most in attendance are already officers/board members and we will have more attendees at the General Meeting. Rachel volunteered for Puppy referral. Responsibilities for the role were discussed, e.g., how to handle calls, directing callers to the breeder referral page, not referring one breeder over another, etc.
- PRGRCO endorsement on Golden Bond Rescue, we no longer endorse them. Robin will send an email, revisit it at the next meeting.
- Dawn asked about the Clackamas County Kennel Club Show, will be discussed in General.

Action Items for November Meeting

Discuss replacements for Vice President, Puppy Referral, Obedience Chair, Christmas Party.
Discuss during General Meeting.

Adjourn

Time: 7:00PM

Motion: Tammy Second: Debbie

General Meeting

November 20, 2024

Called to order at 7:11PM.

Attendees: Alice Brown, Kelli McCulloch, Doug Clausen, Dawn Clausen, Susan Maloch, Christa Thompson, Tammy Pengelly, Debbie Berry, Robin Murphy, Lorene Jones, Jeanie Schuldt, Bridgett Highley, Jim Highley, Rachel Read.

President's Report

- Acknowledged Rachel for her work on the website, asked about the password for the member page. Rachel said she would make another post with the password on the Facebook group.

Secretary's Report

- October minutes read by Rachel, minutes accepted as amended. [Motion: Christa; Second: Jim]
- Robin had received an email last spring by somebody by the name of Emily W, reaching out about joining the club. She reached out again a couple days ago and expressed interest in performance sports and CCA, and asked for a grooming lesson. Robin invited her out for a lesson at no charge, let her know about the meeting on November 20 which is pretty short notice, Robin let her know about the Christmas party but it would probably be best for Emily's first meeting to be January 2025. Robin has not yet heard back from Emily.

Treasurer's Report

- General Account: \$15,683.44 - \$0.08 interest earned, there was a \$20.28 charge from InMotion Hosting to the account that Jeanie had never seen before, after reaching out to InMotion Hosting and it was discovered that the charge was for the PRGRCO website and it had previously been paid for 5 years, which is why it had never been seen until now. The charges will now be made annually.
- Specialty Account: \$10,629.43 - No activity.

Motion: Lorene; Second: Tammy

Vice-President's Report (Membership)

- Kathy Thurman and Judy Sherman resigned from their respective roles. The letter was read again since Alice and Kelli were not in attendance at the board meeting. We need to appoint a new Vice President and Puppy Referral Representative. Responsibility of the VP would be to keep and maintain the membership list, collect applications, and make sure Membership dues got to Jeanie. This will be a temporary assignment until April. Christa and Alice volunteered to step into the Vice President position, we will hold a ballot. In the event Christa gets appointed as VP, we may need a second ballot to appoint her replacement in the position of Board Member.
- Christa was appointed as Vice President. Volunteers for the Board Member position are: Lorene Jones, Alice Brown, Kelli McCulloch. Ballot held, Lorene Jones has been appointed as a Board Member.
- Rachel will update the Membership application to reflect Christa's name and address, and will update the website to reflect Rachel's contact information for puppy referral.

A Recess was called at 7:48PM.

Meeting was resumed at 7:53PM

Old Business

- Committee Reports
 - Breeder Education (Debbie)
 - Only thing done so far was the breeder referral application. Debbie has not yet heard back from Sarah, will try calling and scheduling for a Breeder Education Meeting, not necessarily on a regular meeting night.
- Puppy Referral
 - Rachel now in charge of Puppy Referrals, we again discussed the responsibilities of this position, how to handle calls, direct them to the breeder referral list, we don't recommend one person over another, needs to be neutral. No correspondence.
- Member/Public Education (Dawn/Christa)
 - Meet the breeds @ Rose City: January 18th, 2025. Dawn received notice that the Meet the Breeds will be held in a different location than it was last year. This year it will be in the carpeted front corridor. Has yet to receive an email from the

powers that be, Lorene usually gets the same email for Boston Terriers, will forward it to Dawn once it is received. Dawn said she let them know that we still prefer a double space on the end. She will likely be able to attend the Meet the Breeds event but is unsure how much heavy lifting she will be able to do due to her upcoming hysterectomy.

- Website (Rachel)
 - Fixed the popup, website visitors peaked on October 23rd at 13 visits, most visits were navigating to the website directly (81 visits, up by 13%), Google search (75 visits, down by 37%), and the GRCA website (70 visits, up by 11%).
 - Most popular page is the home page (193 visits, up by 10%), puppy referral (155 visits, down by 20%), about (30 visits, up by 36%).
- Private Facebook Group (Kelli & Christa)
 - No updates.
- Public Facebook Page (Lorene)
 - 147 views, most popular posts were on not letting you kids ride your dog, and Benadryl/xylitol.
- Hospitality/Awards (Christa)
 - Awards Applications: Working on scoring of trophies. There needs to be clarification on qualifications/select for awards, tracking points. PRGRCO will acknowledge big wins, new titles, accomplishments. One can apply for a plaque of acknowledgement for a first big accomplishment, then with each subsequent win can apply for a tab to attach to said award. Once the award is filled up with tabs the club will upgrade the plaque so one can add more. Includes UKC, IABCA titles as well. Deadline for awards application is January 1st, 2025. Christa asked where we get the awards from, Robin said Award Specialties in Hillsboro.
- April 2024 Specialty [April 3, 2025] (Lorene)
 - Kerry Schlecht is sweeps and breed chair, Robin is now Obedience chair.
 - Rachel asked who is in charge of submitting Specialty wins to the GRCA for the magazine, it is up to the Show Chair.
- Bylaws Revision
 - Reducing board members from 5 to 3. Robin will contact AKC about the change in bylaws. Motioned by Christa; Seconded by Lorene.
- New Business

- Clackamas County Kennel Club Show no longer in Canby, is now in McMinnville. Jeanie contacted them about the eye clinic, it is unknown whether we will have a spot. Christa suggested the possibility of a tent or a trailer to use for the clinic. Jeanie will keep working on it.
- We need a new location for the Christmas Party. Contenders were an AirBNB in Keizer (\$164/night plus \$184 refundable cleaning fee), Tammy's house in Albany, Denny's in Salem, Robin's brother's house. Robin called her brother and they gave us the go ahead to have the party at their house on DECEMBER 15th at 3PM in Wilsonville.
- It is preferred that alcohol consumption be discreet, if at all. There is plenty of parking. Robin will post all the details on the Facebook group.
- Motion for the \$100 (that was approved for Kathy and Judy for the Christmas ham, etc) to go Robin, plus an additional \$100 to assemble a nice Thank-You gift basket to Robin's brother and sister-in-law. Moved by Lorene, Second by Christa.
- Action Items for Next Meeting
 - N/A

UPCOMING EVENTS:

- Christmas Party - December 15th, 2024 at 3:00PM. 6210 Delta Rd, Wilsonville.
- PRGRCO Specialty - Thursday, April 3rd, 2025, Linn County Fairgrounds
- Eye Clinic - Saturday, April 5th, 2025 (Dr Sarah Maxwell), Linn County Fairgrounds
- Annual Meeting and Awards Banquet - Saturday, April 12, 2025 - Cascade Grill, Albany, OR (Next to Linn County Fairgrounds)

Meeting adjourned at 8:42PM. Motioned by Lorene, seconded by Jim.